

St Paul Chung Catholic Church

Funeral Procedures & the Roles of Funeral Support Team

August 26, 2018

Funeral Support Team

Agenda

- Purpose
- Purchase of Burial Plot
- Funeral Service Expenses for Burial & Cremation
- Expense of Funeral Merchandise
- Selection of Funeral Home
- The Roles of Funeral Support Team (FST)
- Required Actions & Preparations When a Death Occurs
- Question & Answer Session

Purpose

- ✓ To inform the basic Funeral procedures and the roles of the Church's Funeral Support Team to the parishioners.
- ✓ To inform the required actions and preparations when a death occurs in the family.

Purchase of Burial Plot

- The affiliated Cemetery with St Paul Chung Catholic Church – “Fairfax Memorial Park” Cemetery
- **Burial Plot Sale** – Every April & October (for Entire Month)
 - Sale Price: \$3700 X 20% Discount (for St Paul Chung Members) → **\$2960**
 - Year-long Price: \$3700 X 15% Discount (for St Paul Chung Members) → **\$3145**
 - Price increase in May each year
- Allowable Number of Persons in each Burial Plot:
 - One(1) Burial + Three(3) cremations, **or** Maximum 4 cremations (Note: Urn must be a Metal or Stone; otherwise, Burial Vault is needed)
 - For Multiple burials – Plot Price will be **increased by 1.5 times**
 - Regular Price **X 1.5** → $\$3700 \times 1.5 = \5550
 - ST Paul Chung Discount applied (15%/20%) → **\$4717.50/\$4440**

Purchase of Burial Plot (cont.)

➤ Double Burial (Top & Bottom)

- **Not in** St Paul Chung designated location (Section 3)
- Only available in other locations – Plot price is expensive
 - Section 1 (Garden of the Crucifix) -- \$5200 X 1.5= \$7800
 - Section 5 (Garden of Reflection) -- \$6400 X 1.5=\$9600
 - Section 12 (Garden of Devotion) -- \$4000 X 1.5=\$6000
- Extra Expense for Grave Opening/Closing -- **\$750 more**

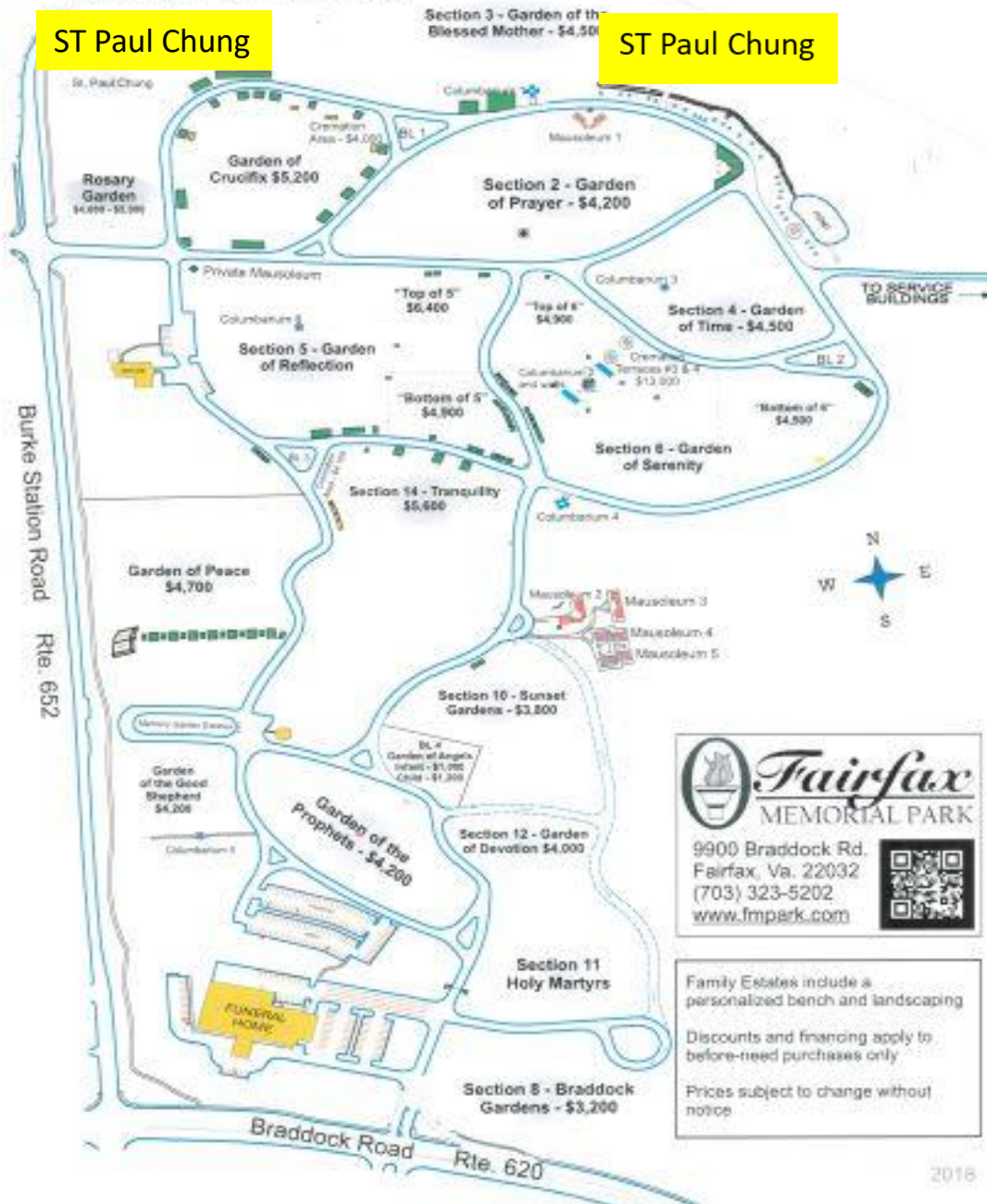
➤ Fairfax Memorial Park (refer to the Map)

- St Paul Chung designated locations
 - “Garden of the Blessed Mary” -- Section 3
 - Backside of “Rosary Garden”

General Price List Map

ST Paul Chung

ST Paul Chung



Fairfax
MEMORIAL PARK

9900 Braddock Rd.
Fairfax, Va. 22032
(703) 323-5202
www.fmpark.com



Family Estates include a personalized bench and landscaping

Discounts and financing apply to before-need purchases only

Prices subject to change without notice

Funeral Service Expense for Burial

- Basic Funeral Service Fee -- \$3695
- Transfer of Remains to Funeral Home -- \$695
- Embalming -- \$1195**
- Dressing, Casketing, Grooming, Cosmetology - - \$695
- Viewing Service at Funeral Home -- \$995
- Funeral Service at the Church -- \$995

- Hearse Usage for Day of the Funeral -- \$650
- Flower Transportation (Funeral Home → Church → Burial Site) -- \$175

Sub Total -- \$9,095

ST Paul Chung Parishioners Discount -- \$1,540

❖ **Total: \$7,555**

**** Must require for Viewing Service**

Funeral Service Expense for Cremation

- Basic Funeral Service Fee -- \$3695
- Transfer of Remains to Funeral Home -- \$695
- Embalming -- \$1195**
- Dressing, Casketing, Grooming, Cosmetology - \$695
- Viewing Service at Funeral Home -- \$995
- Funeral Service at the Church -- \$995

- Hearse Usage for Day of the Funeral -- \$650
- Flower Transportation (Funeral Home → Church → Burial Site) -- \$175
- Cremation Service Fee** -- **\$695**

Sub Total -- \$9,790

St Paul Chung Parishioners

Discount -- \$1,540

❖ **Total: \$8,250**

**** Must require for Viewing Service**

Expense of Funeral Merchandise

- Casket Price Range -- \$1,195 - \$14,095
- Cremation Urn Price Range -- \$45 - \$1,849
- Burial Cremation Vault (must have it if Urn is other than Metal or Stone Urn) -- \$225 - \$600
- Other Expenses:
 - Death Certificates -- \$12 per copy
 - Register Book -- \$25 & Up
 - Flowers – Expensive at the Funeral Home: Look for other option

Note: **All Funeral Service Expenses must be paid in advance at Funeral Home via Check, Cash, or Credit Card**

- Funeral Merchandise Items & Price – Refer to the Fairfax Memorial Funeral Home Website

Casket Models & Price (Sample)

Standard Series for Burial



Hallmark – Poplar: \$3795
Pieta – Poplar: \$3395



Sanhurst – Poplar: \$3495

Casket Models & Price (Sample)

Cremation Caskets



Zion – Poplar: \$2595



Claridge – Poplar: \$3195

Casket & Urns Price

Cremation Casket



Clivedon – Poplar: \$3095

Cremation Urns



Price Range: \$45 - \$1,849

Burial Service Expense

➤ **Plot Opening (Digging) & Closing fee:**

- Mon-Fri -- **\$1,275**
- Sat -- \$1775
- Sun -- \$2475

➤ **Burial Vault/Outer Burial Container Price:**

- Basic "Concrete" Burial Liner -- **\$900**
- Other Types Price Range -- \$995 - \$11,995

Note: All Burial Service Expenses must be paid in advance at [the Cemetery Office](#)

➤ **Bronze Grave Marker (Headstone)** Price → Bronze Plate + Stone + Installation included

- **Two in One (side by side)** -- \$5500 (ST Paul Chung **Discount 20%**) → **\$4,400**
 - 20% Discount applied within 45 days after burial
 - 20% Discount applied within 45 days after the purchase of the Burial Plot
 - **Sale Period – January every Year (for Entire Month)**
- **Solo** -- \$3500 (ST Paul Chung **Discount 20%**) → **\$2,800**

Selection of Funeral Home

- Basic Rule of Thumb:
 - Based on the decision of Burial vs Cremation
 - The Location of the Burial Lot
 - Consider the Expenses of Funeral Service

- Choice Options:
 - For Burial and Cremation – “Fairfax Memorial Funeral Home”
 - For Cremation Only -- “Direct Cremation Service of VA” Funeral Home
 - For the Price comparison, suggest to look around for other Funeral Home

- Other Funeral Home List -- Refer to [the Guide](#) of [“The Required Actions and Preparations When a Death Occurs.”](#)

The Roles of the Funeral Support Team (FST)

- Be in charge of **the Prayers for the Deceased**
- **For the “Dressing for the Deceased” Ceremony** (4 Female Volunteers)
 - Assisting and dressing in Korean Hanbok
 - Praying with Family Members during Dressing
 - Preparing the Cotton Cushion for Casket
- **For Viewing Service**
 - Assisting the Pastor for the Viewing Service
 - Preparing the Holy water and Incense
 - Distributing the “Prayers for the Deceased” Book
 - Ushering the attendees during the Personal Viewing
 - Closing the Casket at the end of Viewing Service

The Roles of the Funeral Support Team (FSST) (cont.)

➤ **For Funeral Service**

- Assisting in Funeral Mass
 - Liturgy Commentator & Reader/Lector
 - Altar Servers
 - Holy Water/incense preparations
 - Candles Preparations (by the Members of Sacristans)
- Assisting Farewell Ceremony

➤ **For Burial Ceremony at the cemetery**

- Assisting the Pastor for the ceremony
- Preparing Holy water & incense
- Distributing the “Prayer for the Deceased” books
- Preparing for the Flower Offering & Dirt Sprinkling ceremonies

The Required Actions and Preparations When a Death Occurs

✓ **First Action Item**

- **When a death occurs at Home:**
 - Do not relocate the remains
 - Call 911 immediately, and police has to verify the cause of the death
 - Contact a Doctor/Nurse and receive the death confirmation statement
- **When a death occurs at Hospital:**
 - Follow the Hospital procedures

✓ **Second Action Item**

- **Contact the Church's Office: during the duty hour** (Mon-Sunday: 9-5 PM)
 - Provide the Deceased's Name, Baptismal name, Age
 - Additionally, inform which Small Group District belong to, Family relationship (whose Parent/Son/daughter, etc)
- **During the after-duty hours and weekend:** Contact [the Chief](#) of the Funeral Support Team (FST)

The Required Actions and Preparations When a Death Occurs (cont.)

✓ **Third Action Item**

- **Select the Funeral Home ****
 - Selection Criteria -- a Decision for Burial vs Cremation
 - Do the Price comparison
- **Contact Funeral Home and**
 - Inform the deceased name and the location of remains to the Funeral Director
 - Ensure to tell the Funeral Director that you are St Paul Chung Catholic Parishioners
- **When the Funeral Director picks up Remains:**
 - Will inform you the appointment time for the funeral service contract

** Refer to **the Guide** of “the Required Action and Preparations when a Death occurs”

The Required Actions and Preparations When a Death Occurs (cont.)

✓ **Fourth Action Item**

- **When you make a contract with the Funeral Home,** the things that the deceased family has to prepare:
 - The deceased's Social Security Number (SSN)
 - The deceased's official Name (English spelling), Date of Birth, Address, Highest Education Level, Occupation
 - Spouse's name (English spelling)
 - Burial Plot Document, whether you have Hanbok or not
 - Inform the decision of Burial (Interment) or Cremation
 - Upon completion of contract, prepare to pay the Funeral Service Fee in advance via Check/Credit Card/Cash.

- **If you need a English translation service,** Ask to the Chief of the Funeral Support Team (**FST**)

The Required Actions and Preparations When a Death Occurs (cont.)

✓ **Fifth Action Item**

- During the funeral service Contract with Funeral Director, **the Funeral schedule** will be determined based on three-party's input
 - **Three-party** includes the Deceased family member, Pastor, and the Funeral Director
 - Coordinate the date and time for "Viewing Service", "Funeral Service", and "Burial Ceremony" at the Cemetery

- The Chief of FST will:
 - Play an intermediary role for the Three-Party coordination
 - Notify the Church's Office of the Viewing Service & Funeral Service schedule for dissemination

The Required Actions and Preparations

When a Death Occurs (cont.)

✓ **Sixth Action Item**

- The Deceased Family will:
 - Prepare Pallbearers (6 persons) from family members and friends – (Note: Funeral Home will provide “White Gloves”)
 - Prepare the clothes for the Deceased (i.e. Hanbok or Suit)
 - Prepare the Deceased Picture (Size: 11” X 13”) – Need it during the Prayers for the Deceased, Viewing Service, Funeral Service, and Burial Ceremony
- The FST will:
 - Conduct the “Dressing for the Deceased” Ceremony (by 4 Female Volunteers)
 - Provide “Armband” that signifies the Chief of Mourner and “Ribbon Pins” to the Deceased family

✓ **Seventh Action Item**

- The Deceased family must be arrived **30 minutes prior to** the scheduled Prayers for the Deceased, Viewing Service, and Funeral Service.

Question and Answer Session

Thank You